COURSE SCHEDULE

ITEM	UNIT	TASKS	DATES
Registration	-	Course registration	2024-Dec-13 to Dec-29
Course start		Course start	2024-Dec-30
Week-01	01	Introduction to HRM	2024-Dec-30 to 2025 Jan-04
	02	HRM Planning	
Quiz	01 & 02	Quiz-01	2025-Jan-05
Week-02	03	Recruitment & selection	2025-Jan-06 to Jan-11
	04	Performance management	
Quiz	03 & 04	Quiz-02	2025-Jan-12
Week-03	05	Compensation & reward management	2025-Jan-13 to Jan-18
	06	Leadership & motivation	
Quiz	05 & 06	Quiz-03	2025-Jan-19
Week-04	07	Training & development	2025-Jan-20 to Jan-25
	08	Employee/industrial relations	
Quiz	07 & 08	Quiz-04	2025-Jan-26
Week-05	09	Change management	2025-Jan-27 to Feb-01
	10	Grievance handling & counselling	
Quiz	09 & 10	Quiz-05	2025-Feb-02

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COURSE SCHEDULE

Week-06	11	IT in HRM	2025-Feb-03 to Feb-08
	12	Basic labor laws	
Quiz	11 & 12	Quiz-06	2025-Feb-09
Week-07	–	Additional reading	2025-Feb-10 to Feb-16
Week-08	–	Assignment Submission	2025-Feb-17 to Feb-23
Week-09 to 10	–	Study leave	2025-Feb-24 to Mar-08
Week-11	–	End examination	2025-Mar-09
Week-12	–	Results issuance: end exam	2025-Mar-16
Week-13	–	Repeat examination	2025-Mar-23
Week-14 to 15	–	Final results issuance	2025-Apr-06
Week-16	–	Course evaluation	2025-Apr-12
End of the course			
Certificate issuance			2025-May-06

- Final results = 20% assignment + 80% end examination
- Final results cut-off marks = 40%
- All the quizzes, assignment submissions, and exams are conducted online.

The course schedule is subjected to change if unavoidable circumstances are encountered. In such situations, students will receive the necessary instructions in the classroom.